

BIDDING PACKAGE INSTRUCTIONS FOR IPO BID ENTRY

BEFORE BIDDING PLEASE CHECK THAT YOUR LOCATION IS ALLOCATED
AS THE COLLECTION CENTRE FOR THE RESPECTIVE IPOs.

THE LINK TO CHECK THE BANKING MATRIX IS :

www.lkpsec.com

Link : <http://lkpsec.com/ipo/ipo-report.aspx>

OR

www.lkpsec.com > Retail & PCG > Market > IPO > IPO Download >

OR

Link : <http://lkpsec.com/Static/Downloads.aspx>

OR

www.lkpsec.com > Downloads

INSTRUCTIONS FOR BIDDING

GO TO OUR WEBSITE : www.lkpsec.com

Link : <http://lkpsec.com/ipo/ipo-report.aspx>

OR

www.lkpsec.com > Retail & PCG > Market > IPO > IPO Download

OR

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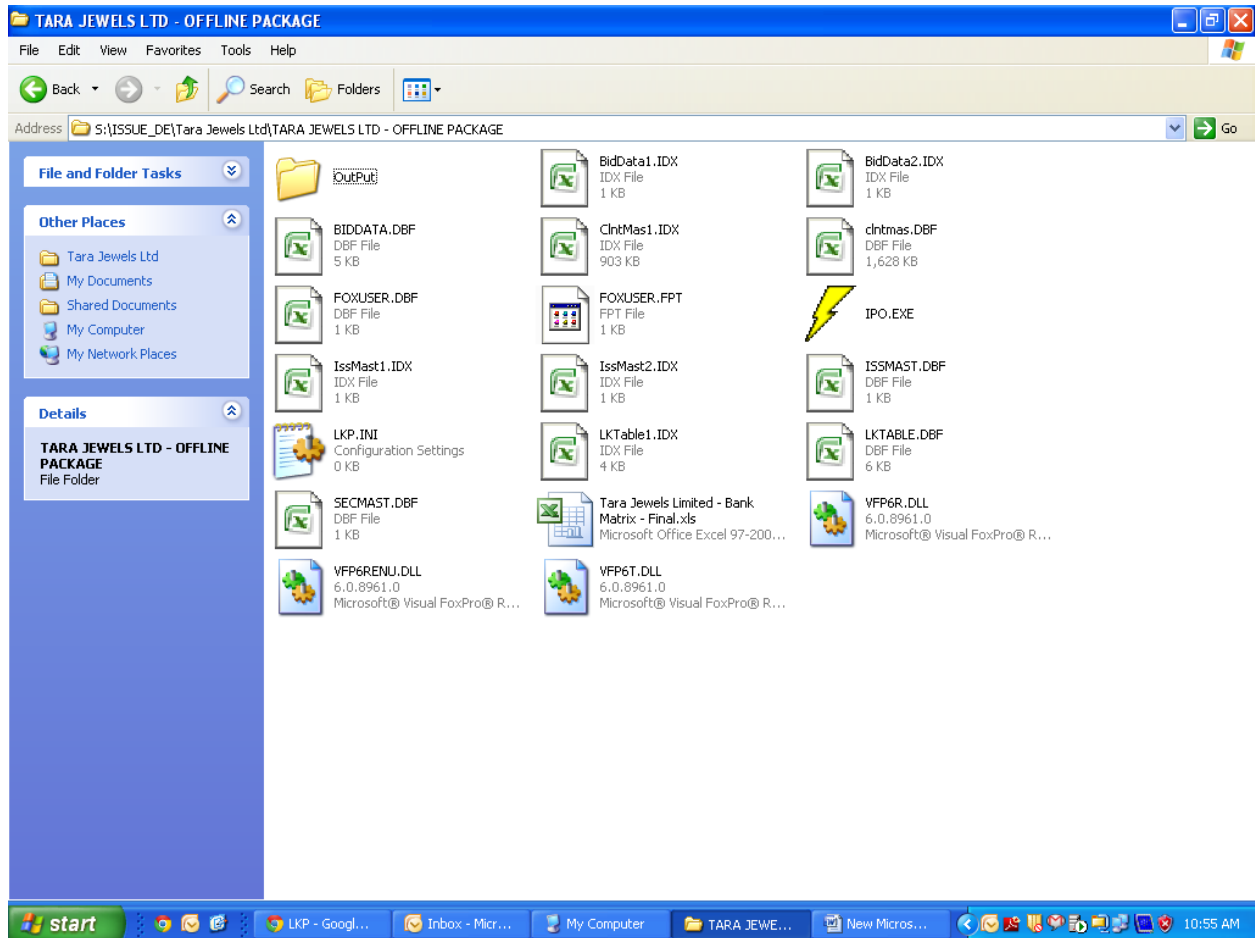
OR

www.lkpsec.com > Downloads

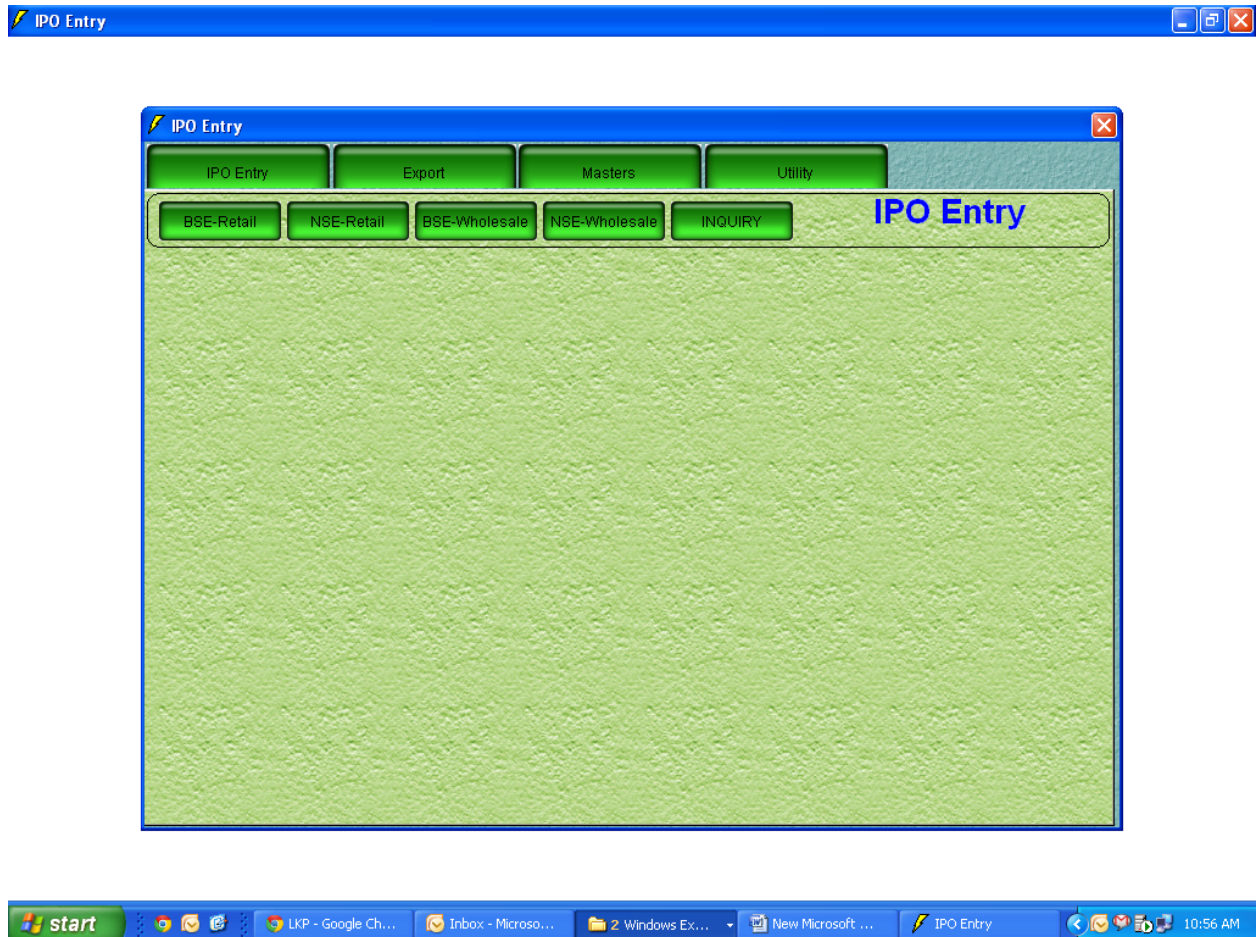
download new ipos bidding software & the banking matrix

Download the OFFLINE PACKAGE. > UNZIP that file and run

You will see below mention files in your screen > Click on “IPO .EXE” file



Open that files and go “BSE – Retail” Click on it



Type bid lot number for bidding application form ---

eg. For 1 day you have 10 forms in you hand use lot no. 501 bid 10 form in same lotthen 2 day you have 15 forms use lot no. 502 Every time you have to take new lot number.

Please check how to type application details :

Type application number 2 times > TYPE PAN no. properly if details add. Click on "YES" button > type name proper STATUS (FOR HUF ALSO you have to type INDIVIDUAL STATUS)

Also note that don't use any "{ , . ; () }" special symbol in name click on retail

Type proper demat number quantity of share , cheque number , cheque amount .

PLEASE CONFIRM THAT THE CHEQUE ATTACHED WITH THE APPLICATION FORM IS AN **CTS CHEQUE**, THE SCAN COPY IS PROVIDED.

For Account No. : ALWAYS TYPE "0" (zero) , for Name of Bank : Type "NON – ASBA" , For Location: Type "Others".

And save your application entry kindly punch all application details one by one and save it.

IPO Entry

IPO Entry Export Masters Utility

BSE-Retail NSE-Retail BSE-Wholesale NSE-Wholesale INQUIRY **IPO Entry**
BSE-Retail

Scrip ID: T.JL Scrip Name: TARA JEWELS LTD
Lot No: 2001

Application No: 12345678 12345678
PAN No: AADPZ9096D
Client Name: DEEPAK ZOPE
Status: IND Individuals
DP ID: IN123456 Client ID: 12345678

Wholesale Retail

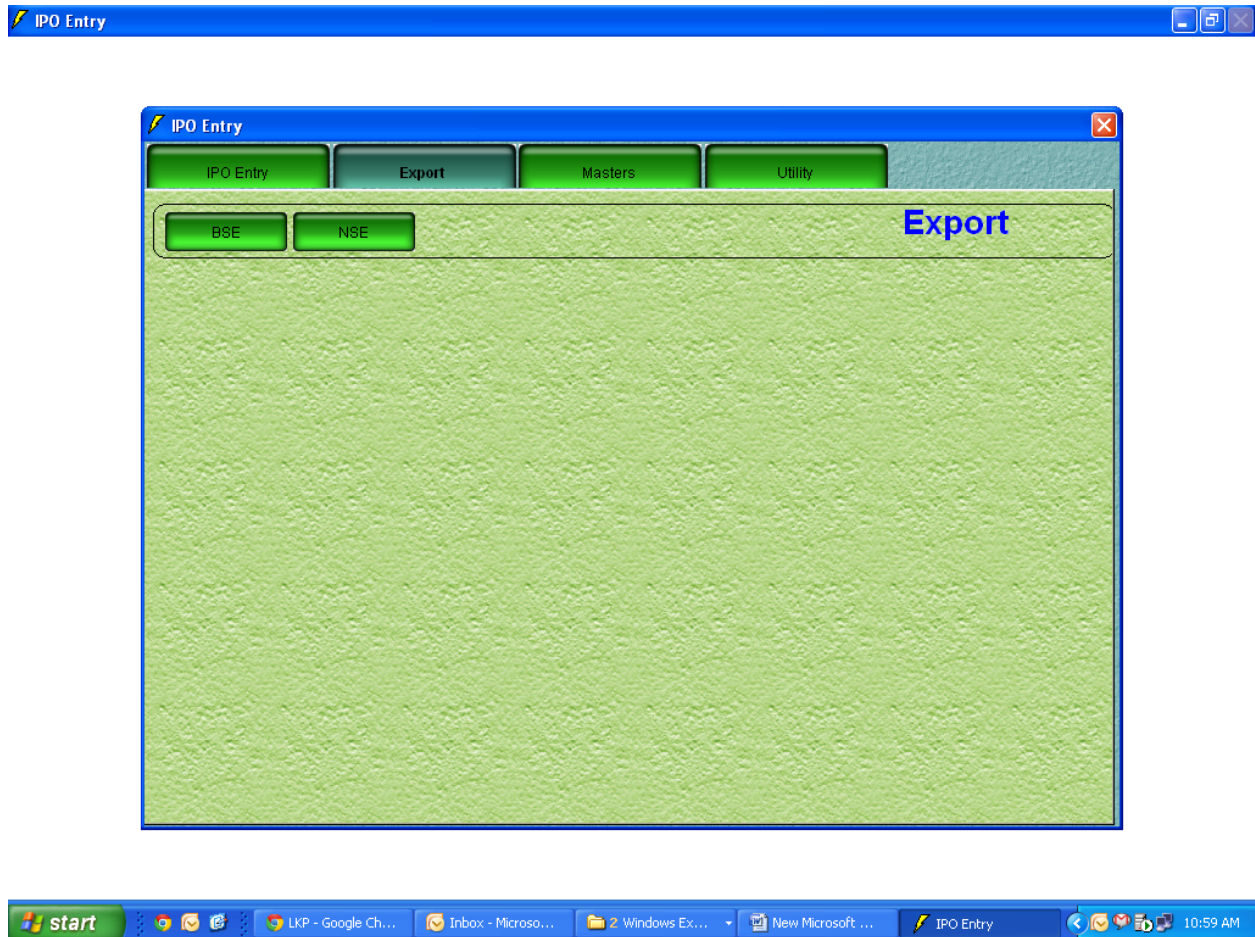
Option	Quantity	Price
1	100	<input checked="" type="checkbox"/> Cut Off 230.00
2	0	<input type="checkbox"/> Cut Off 0.00
3	0	<input type="checkbox"/> Cut Off 0.00

Min. Price: 225.00
Max. Price: 230.00
Retail Discount: 0.00
Retail Discount %: 0.00

Cheque No: 123456 Cheque Amount: 23000.00
Account No: 0
Name of Bank: NON-ASBA
Location: OTHERS

Cancel Delete Save

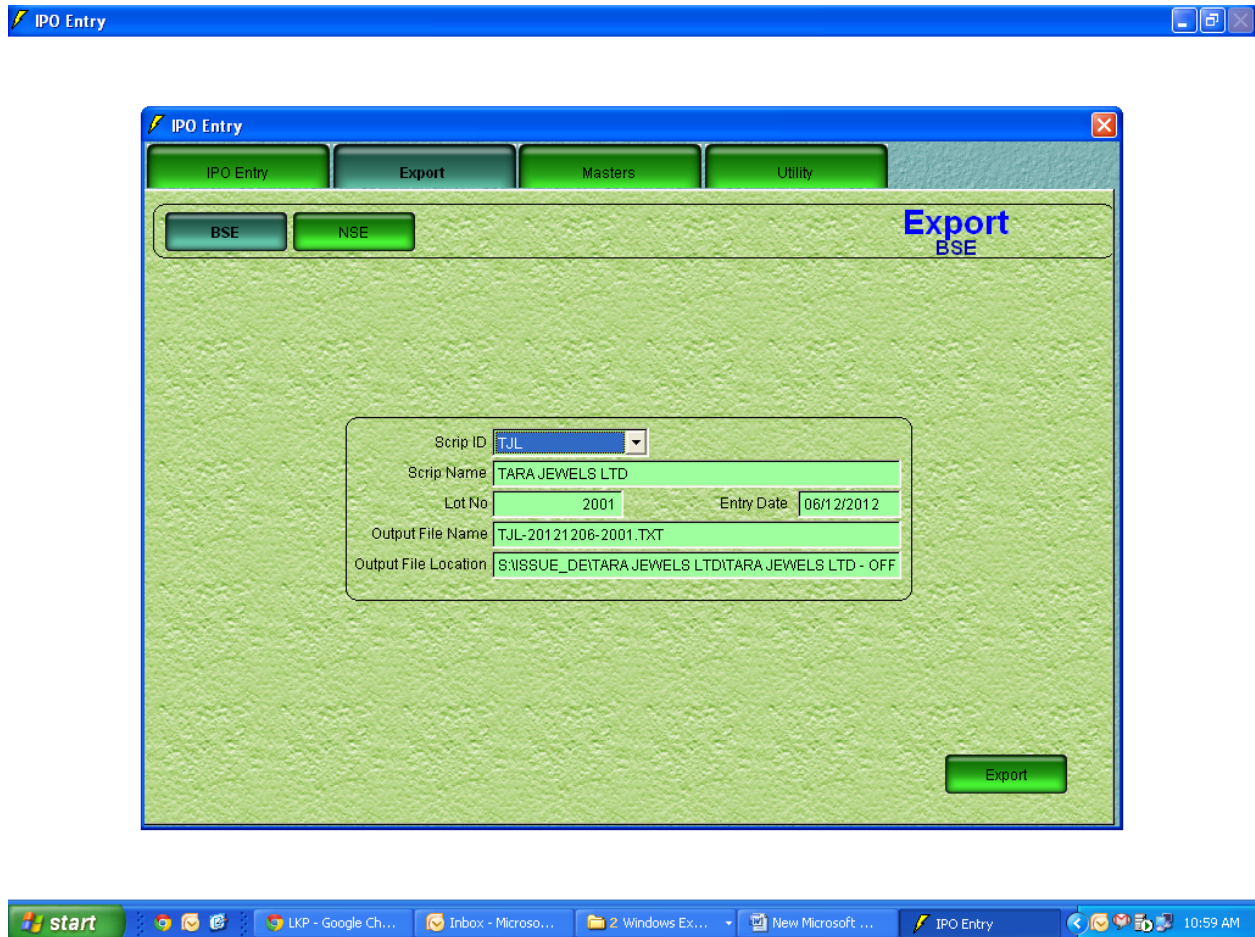
After upload all application entry in software you have to go to "EXPORT" Colum click on it.



Then type your lot number used for uploading this application

Click enter "LOT NO. . .BID" file generated then you have to rename that BID file to ".TXT" file

Click enter button and export the same. Then message showing your file generated.



Then go to “OUTPUT” folder there you will show your TXT file

Just open it and check the details:

```
TJL|12345678|IND|LKP SECURITIES  
LTD|NSDL|IN123456|12345678|100|1|230.00|Y|23000|123456|AADPZ9096D|  
9999|NASBAL|0|0|N
```

Closed that file and send it on our mail id ipo@lkpsec.com

Kindly confirm the same with Shailesh/ Bijendra

MOBILE: 93200 67167.